



Washington Montessori
Public Charter School
 2330 Old Bath Hwy.
 Washington, NC 27889
 Phone: (252) 946-1977 Fax: (252) 946-5938
 www.wmpcs.org

Approval
January Minutes

January 18th, 2024, 7:00 p.m.

Mission Statement: *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

Board of Trustee Members (Voting)	Board of Trustee Ex-Officio Members (Non-Voting)
Jamie Midgette, Chair X Lisa Lawless, Secretary X Joseph Knox, Member X Sara Watson, Member	X Austin Andrews, Acting Director of Education and Academics X Rick Yakubowski, Director of Finance and Operations X Amber Miller, Faculty Representative X Paul Synder, MPTO Representative

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

OPEN SESSION

ITEM	RESPONSIBILITY AND BASIS	REFERENCE OR ATTACHMENTS
Call to Order 7:04 pm	Lisa called the meeting to order at 7:04 p.m. Members were present and represented by the "X" mark above. Did not read the Mission Statement.	Member sign-in sheet
Agenda	Agenda reviewed MOTION: Joseph Knox made a motion to accept the agenda as amended. Lisa Lawless 2nd. All in Favor. Motion carried.	
Privilege of the Floor	Privilege of the floor: None	See Public Comments
Action Items	Approval of 01-16-23 Minutes reviewed. MOTION: Joseph Knox made a motion to accept the 11-16-23 minutes. Sara Watson 2nd. All in favor and the Motion carried.	

**New Business/
Next
Agenda/Discussion**

SGA: Ingrid Hall and Deson Swain

- **SGA Vice President - Deson Swain Presented**
- **Gave an overview of the officers of the SGA**

See Report

Faulty Report: Amber Miller

- Washington Christmas Parade- School attended, was a lot of fun
- Book Fair and Holiday Concert went very well
- Holiday Giving- Packs for Patriots
- We have a winter garden in Mrs. Amber Miller's class, growing well children are enjoying it.
- Working on preparing a staff survey with a focus on working conditions (bi-annual survey)

See Report

MPTO Report: Paula Snyder

- See attached report
- Total Raise Craze as of today is \$7,902. Reported Mrs. Bonnie Miller and Mrs. Jodee's classes are the top fundraisers with over \$1000 raised at this time. Encouraged the SGA to help support the Raise Craze.

Children's House Report:

- In November's meeting, we shared that we would be heading up a toy drive for the Salvation Army. The school supported us by allowing us to collect toys for admission to the basketball games on Nov. 30th. That game along with individual toy donations from students, staff, and families, we were able to supply the Salvation Army with over 125 toys to help them supply toys to children in need.
- One of our classes participated in the "Festival of Trees" Community fundraiser for the Arts of the Pungo. Our children made ornaments and decorated a Montessori-themed Christmas tree at Belhaven Civic Center. Parents helped with lights and decorating the tree alongside their children. This is fun every year and has become a tradition in our room. We were able to contribute \$67.00 cash to their good cause.
- All classes participated in a field trip to Ellis Planetarium in Kinston, NC on January 12th. In our CH curriculum, we are studying birds this month and by chance, we were able to meet 3 live birds that they are rehabilitating, an owl, a turkey buzzard, and a hawk. They were also exposed to the planetarium show of course as well as hands-on science exhibits, live reptiles, and taxidermy animals of NC. I am proud to say that we

received compliments from their staff on the children's behavior, attentiveness, and overall interaction with them." Grace and Courtesy" is such a wonderful and important part of who we are as a school and it is so nice to see that other people notice and give it back to the children with such kind acknowledgments.

- Children's House is on fire with the awesome, "Raise Craze" fundraiser. Thanks to Paula Snyder and WMPTO for helping us reach our goal (more than once)! Because our children are so intrinsically motivated to be kind, lend a helping hand, and as we say in our classroom often, "do the right thing" this fundraiser has not been about, rewarding students for doing what they should do, but it has given us all an opportunity to acknowledge them for their many contributions of kindness that shines through. Thank you again Paula for the opportunity to acknowledge our wonderful students and make money at the same time! Great idea.
- While we are talking about Paula Snyder and WMPTO, The teachers and staff were spoiled with a "Spa Day...Wellness Day...Take Care of Yourself Day" I'm not sure of the actual title, but I feel comfortable speaking for all the staff, that it was such a nice thing for us. We were given choices of different activities and could sign up for as many as we could fit into our day! I don't want to leave anything out but some of the sessions included chair massage (which was wonderful), yoga, hula hoops, stress management session and everyone received Spa bags full of goodies. Door prizes were drawn, lunch was served and everything was just so nice and appreciated.
- We have just finished up the 2nd Quarter of school. When we returned from Winter Break, we upped the bar. In Children's House, we put more emphasis on academic choices when we return. Of course, we teach math and language lessons as soon as they start school, but now that they are normalized, this is the time we really see the love of learning the most. We add works that will prepare them for Lower Elementary such as writing their name and date in a journal, copying from the whiteboard, reading and copying poetry and we even have some already writing their own stories. They should all be doing this as well as reading by the end of the year.
- We have had a lot of sickness this season. RSV, flu, bronchitis, pinkeye, and other things I am sure.
- On January 2nd, we had a Handyman on campus and he was able to start closing in where the old HVAC units were mounted on the side of the building. He also tacked up some wires throughout the building that were hanging down. The window air conditioning units were removed which helped with the cold drafts. The list is still extensive, but

some progress is being made. Thank you for continuing to consider all options of what is best for the future of the CH building.

Elementary Report:

- Our LE and UE students are happy and mostly normalized from Winter break. The students are taking the MAPS test over the next few weeks and concentrating on their Kid's Fest research and projects. Second quarter report cards will go home on Monday.
- On December 15th, LE students enjoyed Christmas Around the World where they made crafts from each of the countries studied in their level. The students were excited to visit all 5 LE classrooms and learn about how different cultures celebrate the holiday season. LE also made a sizable donation to Eagle's Wings Food Bank as part of their holiday giving project.
- LE Upcoming dates:
 - Feb 9- ECU play
 - April 19- The Refuge
- UE made \$1,174 at the Holiday concert with their themed gift basket fundraiser. All of the winners were overjoyed by their spoils! These funds will go toward helping to pay for the buses for the Manteo field trip. The 5th graders enjoyed a visit from Jim Howard where they learned about weather and meteorology. They are happy to see a picture of themselves on the news the next day.

Secondary Report:

- Both Middle and High School Students will be taking middle of year Maps Tests over the next two weeks.
 - Middle school Holiday Light Show profits: \$817 which is quite a bit less than previous years however upper elementary took over the raffle this year.
 - Scholastic Book Fair Profits from last month December 2023: \$1,965.00 Profit last year was \$1,724.26; 2021: 1,810.00. The middle school is always looking at alternate fundraising ideas and may decide to pursue a different fundraiser next year, however, the book fair fundraiser went well this year.
-
- The high school music makers treated the audience to an electric version of 'Carol of the Bells' at the WMPCS Holiday Concert on Friday evening.
 - Received the Grant for the Music Class and we have purchased 8 new guitars which will be available to middle school and high school students to rent
 - New state graduation that state will require 19 credits to graduate instead of 22

- Rhonda Cardinale, a local licensed clinical psychologist finished up small group sessions with middle and high school students. Mrs. Cardinale provided targeted lessons to all secondary students. Mrs. Whiteside our school social worker continues to work once per week with middle school students and every other week with high school students to support their growth and development in recognizing emotions, positive thinking, mindful behaviors, and executive functioning skills.

- ***Jeans-Secondary Teachers and students agree that colored denim should be allowed and propose the following be added to the current policy:

Students are expected to wear business casual clothing. Business casual is defined as a collared shirt, no tee shirts, slacks, **dress denim that is colored, dark blue or dark wash denim with stitching that is the same color as denim fabric, dress, or linen shorts that are fingertip length. All shirts must be buttoned or zipped.

The proposal is in bold print and underlined. A teacher suggested an easy way to tell the difference between everyday jeans/denim and different shades of blue is that dress denim typically has stitching that matches the color of the denim while everyday denim is typically light blue and has brown or tan stitching that is not the same color.

Secondary Going Out Experiences:

The National Honor Society helped St. Peter's Episcopal Church sort and package toys for the Toys for Tots program to be distributed in Beaufort, Hyde, and Washington Counties. The students worked from 8:45 - 12:00 to prepare approximately 1000 gift sets for children.

Secondary Entrepreneurship Opportunities:

- No updates since the last BOT Meeting.

Secondary Experiences Hosted on Campus:

Amanda Avery from Beaufort Community College has been on campus twice to ensure that students are scheduled for classes and to support them as juniors and seniors begin their spring BCCC Classes.

Administrative Operations: Austin Andrews

- Billboard is Complete
- Admissions 96 applications for the 24-25 School year

- January Prospective Parent tour had 11 families
- CPR Training end of Feb
- One staff member attended the Digital Technology Learning and SIS Coordinator conference Dec 6th hosted by NCDPI
- Two staff members will attend the Digital Technology Learning Conference on Feb. 26th hosted by NCDPI
- NCDPI new SIS (system information system) Infinite Campus. WMPCS applied and was accepted for Phase One of implementation. Infinite Campus (Phase one is the 2024-25 School year. Phase two is the 2025-26 School year)

Facilities Report: Rick Yakubowski

Many small repairs around campus (electrical, small carpentry repairs, etc.)

Water intrusion occurred in one classroom in the Lower Elementary building and four classrooms in the Upper Elementary building as a result of sustained high winds and rain on the evening of January 9, 2024. The water damage in Upper Elementary is consistent in each classroom and is below the window line on the roof of the building. The water intruded vertically from the roof to the ceiling and to the carpeting on the floor. The water damage in Lower Elementary is from intrusion in classroom windows facing the soccer field, onto the floor and carpeting. Water also damaged a few bookshelves, classroom materials, and curriculum materials.

We contacted Dick Barber, Morris Insurance Agency on January 10 and requested a claim be filed on the school's hazard insurance. Mr. Barber came on-site that day and surveyed the classrooms affected and submitted the claim that afternoon. I received a call from Corey Houston, insurance adjuster, Cincinnati Insurance on Thursday to review and discuss the claim and he is coming to the school on January 19 to survey the damage; he is bringing a structural representative with him as well.

Insurance Adjust will be on campus tomorrow to evaluate. Paula Synder questioned about mold in the classroom due to damage. Reported that the school dried the carpet immediately and we have not seen any mold. We are working as fast with the insurance company as possible to get repairs started.

Have Dave Paduca come and complete the maintenance repair list on campus. He has been on campus twice working on the list. Will be contacted as needed for maintenance.

Finance and Personnel: Rick Yakubwski

Mid Year Review on the Budget:

- Discussed the Budget report
 - Grants / Draws
 - Expenses
 - Budget / Allocations
 - Insurance is over budget due to increase in workman comp and liability
 - HVAC will be over budget due to B4 and B3 with unexpected cost (3 compressors)
 - Utilities is over budget due to the septic tank repairs (only budgeted for the cost of utilities monthly usage)
 - Final Budget is not over even with the extra cost of unexpected repairs
- Discussed WMPCS EC Funding Budget
- Discussed Cash Report
 - Opened 3 new accounts, working with shadow logs so we can move the correct amounts to right accounts.
- Discussed Before and After School Report

See Reports

Lawless asked if our expected allocations are lining up with what we will receive. Mr. Yakabowski agreed that the allocations are all lining up to be received.

Joseph asked if we can do a report and EC cost for Secondary or by level vs. ADM and payouts

Staff Salary Schedule:

- Discussed the WMPCS Salary Schedule
- Questioned if we would keep getting the PRC Grant for next year to support the salary scale. Reported this was the 3rd year in a row it was given.
 - Discussed what was received last year vs. this year- had increased.
- Supplement can be a lump sum or spread out over the year.
- Will budget for next year's Base amount without the income supplement included.

Children's House Renovations:

- 2 Modulars quotes at \$700,000 to \$1,000,000
- Meet with one builder yesterday for Modular.

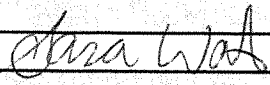
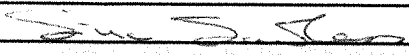
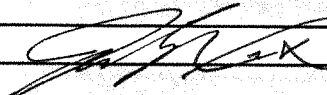
	<p>Would take about 1 year to install. Would be similar to what we have.</p> <ul style="list-style-type: none"> • Plan to contact Stocks and Taylor for a stick build quote. Ask them to relook at plans for 2018 • Watson reported that the Small Business Center in BCCC would meet with us and may can help us with a Grant writer (Michelle Orr wrote grants for Beaufort Co. Schools) that can help us raise funds. They need numbers to work with. The board would like an update at the next meeting 	
<p>Other Business/Motions</p>	<p>EDITS: Knox edits # 2 of the Salary Supplement for Guide paid on this salary schedule. Would like to add that "other graduate degrees can be at the discretion of the board"</p> <p>MOTION: At 8: 12 p.m. Watson made a motion to approve the WMPCS Salary Schedule with amendments. Knox 2nd. All in favor. Motion carried.</p> <p>The secondary dress code to the following: Students are expected to wear business casual clothing. Business casual is defined as a collared shirt, no tee shirts, slacks, <u>dress denim that is colored, dark blue or dark wash denim</u>, dress, or linen shorts that are fingertip length. All shirts must be buttoned or zipped.</p> <p>MOTION: At 8:19 pm Watson made a motion to Knox to approve the Secondary Jean policy as amended. 2nd. All in favor. Motion carried.</p> <p>MOTION: At 8:20 p.m. Knox made a motion to approve the SB 49 Compliance Policy with staff recommendations. Watson 2nd. All in favor. Motion carried.</p> <p>MOTION: At 8:30 p.m. Lawless made a motion to Approve Sara Watson for a second Board of Trustee Term. Knox 2nd. All in favor. Motion carried.</p>	
<p>Closed Session</p>	<p>MOTION: At 8:31 p.m. Watson made a motion to enter a closed session pursuant to NCGS 143-318.11 (a). Knox 2nd. All in favor. Motion carried.</p>	<p>Student Personnel</p>
<p>Return to Open Session and Adjournment</p>	<p>MOTION: At 10:04 p.m. Knox made a motion to enter the Open Session. Waston 2nd. All in favor. Motion carried.</p> <p>MOTION: At 10:04 p.m. Knox moved to adjourn. Waston 2nd. All in favor. Motion carried.</p> <p>No Community members were present.</p>	

Community Members at the Meeting: See Sign-in

1. JoDee Anderson
2. Amber Miller
3. Donna Johnson
4. Paula Snyder
5. Lois Omonde
6. Ingrid Hall
7. Melissa Rivenbark
8. Leigh Anne Stiles
9. Camera Guy
10. Deeson Swain

Member Sign In
Washington Montessori, Inc. Board of Trustees

Meeting Date: January 18, 2024

Signature	Title
	Member
	Secretary
	member

SGA Statement Jan 18, 2024:

Good evening, my name is Deeson Swain and I have been elected as the SGA Vice President. As Vice President, it is my responsibility to be in attendance of the board meetings when Dustin, our president, is unable to be present and assist Dustin in representing the student interest.

Our SGA also has elected grade representatives for all grades. Their role is to discuss the needs and concerns within their own grade levels. Our secretary, stenographer, treasurer and communications director, which will be in charge of communication, record keeping, and general operations for the SGA.

We thank you for your support of us, and your patience as we learn how student government can best serve our school. Thank you for your time.

SGA Members 2024:

- President: Dustin Waters
- Vice President: Deeson Swain
- Secretary: Sydney Kohtz
- Stenographer: Satine Dugan
- Treasurer: Delaney Brewer
- Communications Director: Gavin Hassel

1/18/2024

Board Meeting

PTO Update and Upcoming Events

Paula Snyder

mpto@wmpcs.org

Since our November Board Meeting, MPTO has purchased the following items for teachers: a fan for the adaptive EC class, laminating sheets for both LE and UE, pencils, paper towels, a broom, red pencils, and plastic cups.

On December 6th, a group consisting of six families took part in a Campus Parent Tour. After concluding the initial leg of the tour led by Mrs. Andrews, the families reconvened at the Children's House, where the MPTO provided beverages and refreshments. Elizabeth Nely and Paula Snyder hosted a Q&A session, during which parents were able to ask various questions and engage in extended discussions about our school. The parents were also presented with welcome bags courtesy of the MPTO, intended to foster greater interest in their children's enrollment. Overall, it was an encouraging event, and we intend to continue this approach during future Parent Tours.

On Tuesday, January 16th, the MPTO hosted our largest event to date, called "Wellness Day." The event was focused on supporting staff's physical, mental, and emotional wellbeing. Staff were treated to massages, goodie bags full of beauty products, and lunch. Teachers had options of attending twenty minute yoga and meditation sessions scheduled throughout the morning. Ashley Johnson, the Assistant Clinic Director for the ECU Family Therapy Clinic, spoke to the staff about managing chronic stress. A parent provided lunch for the entire day. The event was well received with the teachers expressing their appreciation for the event.

The Raise Craze fundraiser is presently in progress, with students actively engaging in acts of kindness and succeeding in raising approximately \$7,000 thus far. Such progress has proven so successful that MPTO has elected to extend the fundraiser till January 24th. Currently, we're unable to determine the precise amount in our MPTO

funds as the Raise Craze software automatically deposits money into our account at specified intervals. Nevertheless, we can confirm that the amount has more than doubled due to the fundraiser, and we'll provide an exact figure next month. The money raised will go towards purchasing two foldable tables on wheels for the high school and a mini-make over for the kitchen room in the Children's House. MPTO will continue to purchase any classroom supplies and items that the teachers request.

We are thankful for your support of our endeavors and invite you to attend our future events. We'd love for you to see the MPTO in action!



**Washington Montessori
Public Charter School**

2330 Old Bath Hwy.
Washington, NC 27889
252.946.1977
www.WMPCS.org

Austin Andrews
Acting Director

Rick Yakubowski
Director of Administration & Resources

Director's Report - January 18, 2024

Children's House Report:

- In November's meeting, we shared that we would be heading up a toy drive for the Salvation Army. The school supported us by allowing us to collect toys for admission to the basketball games on Nov. 30th. That game along with individual toy donations from students, staff, and families, we were able to supply the Salvation Army with over 125 toys to help them supply toys to children in need.
- One of our classes participated in the "Festival of Trees" Community fundraiser for the Arts of the Pungo. Our children made ornaments and decorated a Montessori-themed Christmas tree at Belhaven Civic Center. Parents helped with lights and decorating the tree alongside their children. This is fun every year and has become a tradition in our room. We were able to contribute \$67.00 cash to their good cause.
- All classes participated in a field trip to Ellis Planetarium in Kinston, NC on January 12th. In our CH curriculum, we are studying birds this month and by chance, we were able to meet 3 live birds that they are rehabilitating, an owl, a turkey buzzard, and a hawk. They were also exposed to the planetarium show of course as well as hands-on science exhibits, live reptiles, and taxidermy animals of NC. I am proud to say that we received compliments from their staff on the children's behavior, attentiveness, and overall interaction with them." Grace and Courtesy" is such a wonderful and important part of who we are as a school and it is so nice to see that other people notice and give it back to the children with such kind acknowledgments.
- Children's House is on fire with the awesome, "Raise Craze" fundraiser. Thanks to Paula Snyder and WMPTO for helping us reach our goal (more than once)! Because our children are so intrinsically motivated to be kind, lend a helping hand, and as we say in our classroom often, "do the right thing" this fundraiser has not been about, rewarding students for doing what they should do, but it has given us all an opportunity to acknowledge them for their many contributions of kindness that shines through. Thank you again Paula for the opportunity to acknowledge our wonderful students and make money at the same time! Great idea.
- While we are talking about Paula Snyder and WMPTO, The teachers and staff were spoiled with a "Spa Day...Wellness Day...Take Care of Yourself Day" I'm not sure of

Washington Montessori Public Charter School
*Guiding students to reach their full potential
from Children's House to High School*

- the actual title, but I feel comfortable speaking for all the staff, that it was such a nice thing for us. We were given choices of different activities and could sign up for as many as we could fit into our day! I don't want to leave anything out but some of the sessions included chair massage (which was wonderful), yoga, hula hoops, stress management session and everyone received Spa bags full of goodies. Door prizes were drawn, lunch was served and everything was just so nice and appreciated.
- We have just finished up the 2nd Quarter of school. When we returned from Winter Break, we upped the bar. In Children's House, we put more emphasis on academic choices when we return. Of course, we teach math and language lessons as soon as they start school, but now that they are normalized, this is the time we really see the love of learning the most. We add works that will prepare them for Lower Elementary such as writing their name and date in a journal, copying from the whiteboard, reading and copying poetry and we even have some already writing their own stories. They should all be doing this as well as reading by the end of the year.
 - We have had a lot of sickness this season. RSV, flu, bronchitis, pinkeye, and other things I am sure.
 - On January 2nd, we had a Handyman on campus and he was able to start closing in where the old HVAC units were mounted on the side of the building. He also tacked up some wires throughout the building that were hanging down. The window air conditioning units were removed which helped with the cold drafts. The list is still extensive, but some progress is being made. Thank you for continuing to consider all options of what is best for the future of the CH building.

Elementary Report:

- Our LE and UE students are happy and mostly normalized from Winter break. The students are taking the MAPS test over the next few weeks and concentrating on their Kid's Fest research and projects. Second quarter report cards will go home on Monday.
- On December 15th, LE students enjoyed Christmas Around the World where they made crafts from each of the countries studied in their level. The students were excited to visit all 5 LE classrooms and learn about how different cultures celebrate the holiday season. LE also made a sizable donation to Eagle's Wings Food bank as part of their holiday giving project.
- LE Upcoming dates:
 - Feb 9- ECU play
 - April 19- The Refuge
- UE made \$1,174 at the Holiday concert with their themed gift basket fundraiser. All of the winners were overjoyed by their spoils! These funds will go toward helping to pay for the buses for the Manteo field trip. The 5th graders enjoyed a visit from Jim Howard where they

learned about weather and meteorology. They are happy to see a picture of themselves on the news the next day!

- UE Upcoming dates:
 - Jan 11- Jim Howard (5th grade only) * reserve the high school community room
 - Feb. 9 @10am - Underground Railroad
 - March 28 - Kidsfest
 - April 18 - 4th Grade - Bath Heritage Days
 - May 3 - Manteo
 - May 22-24 - 6th Grade Trip
 - May 31 - Spring Fling
 - June 4 - Imaginary Island
 - June 6 - Field Day

Secondary Report:

- Both Middle and High School Students will be taking middle of year Maps Tests over the next two weeks.
- Middle school Holiday Light Show profits: \$817 which is quite a bit less than previous years however upper elementary took over the raffle this year.
- Scholastic Book Fair Profits from last month December 2023: \$1,965.00 Profit last year was \$1,724.26; 2021: 1,810.00. The middle school is always looking at alternate fundraising ideas and may decide to pursue a different fundraiser next year, however, the book fair fundraiser went well this year.

- The high school music makers treated the audience to an electric version of 'Carol of the Bells' at the WMPCS Holiday Concert on Friday evening.

- Rhonda Cardinale, a local licensed clinical psychologist finished up small group sessions with middle and high school students. Mrs. Cardinale provided targeted lessons to all secondary students. Mrs. Whiteside our school social worker continues to work once per week with middle school students and every other week with high school students to support their growth and development in recognizing emotions, positive thinking, mindful behaviors, and executive functioning skills.

- *** Jeans-Secondary Teachers and students agree that colored denim should be allowed and propose the following be added to the current policy:

Washington Montessori Public Charter School
*Guiding students to reach their full potential
from Children's House to High School*

****Students are expected to wear business casual clothing. Business casual is defined as a collared shirt, no tee shirts, slacks, dress denim that is colored, dark blue or dark wash denim with stitching that is the same color as denim fabric, dress, or linen shorts that are fingertip length. All shirts must be buttoned or zipped.**

The proposal is in bold print and underlined. A teacher suggested an easy way to tell the difference between everyday jeans/denim and different shades of blue is that dress denim typically has stitching that matches the color of the denim while everyday denim is typically light blue and has brown or tan stitching that is not the same color.

Secondary Going Out Experiences:

The National Honor Society helped St. Peter's Episcopal Church sort and package toys for the Toys for Tots program to be distributed in Beaufort, Hyde, and Washington Counties. The students worked from 8:45 - 12:00 to prepare approximately 1000 gift sets for children.

Secondary Entrepreneurship Opportunities:

- No updates since the last BOT Meeting.

Secondary Experiences Hosted on Campus:

Amanda Avery from Beaufort Community College has been on campus twice to ensure that students are scheduled for classes and to support them as juniors and seniors begin their spring BCCC Classes.

Community Opportunities:

- Nov 17th - CH Field Trip to River Trace
- Nov 21st - Violin Tour Group Field Trip -Village Apartments
- Dec. 4th - 8th - Scholastic Book Fair
- Dec. 8th - Holiday Concert & Lightshow
- Jan 10th - Prospective Parent Tour
- Jan 12th - CH Field trip Planetarium
- Jan 16th - Teacher Work Day - MPTO Wellness Day for staff

ENROLLMENT and WAITLIST:

Washington Montessori Public Charter School
*Guiding students to reach their full potential
from Children's House to High School*

2023-2024 Student numbers	3yr	4yr	K	Total	Target
11-23	3	11	44		55
01-24	3	10	44	57	
	1st	2nd	3rd		120
11-23	27	45	44		
01-24	27	44	44	115	
	4th	5th	6th		110
11-23	37	35	37		
01-24	37	35	36	108	
	7th	8th	9th		80
11-23	32	26	17		
01-24	31	25	17	73	
	10th	11th	12th		60
11-23	25	25	17		
01-24	25	25	17	67	
			Total	420	425

Waitlist

2023-24 Applications	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
November	7	0	4	1	0	2	3	7	2	4	1	1	1
January	7	0	4	2	0	2	3	8	2	4	1	1	1
											Total Apps.	35	

Washington Montessori Public Charter School
*Guiding students to reach their full potential
 from Children's House to High School*

Upcoming Waiting List BEGINNING OCT. 1st

2024-25 Applications													
	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th
Nov 23	27	1	3	2	2	1	1	0	1	0	2	0	0
Jan 24	52	4	7	4	6	5	7	1	6	2	2	0	0
											Total Apps.	96	

Staffing:

- Accepting Applications for the following positions
 - Executive Director
 - Accountant Technician
 - Upper Elementary Guide

Ongoing Curriculum Development:

- SPIRE groups progress monitored
- Child Study meetings
- Adolescent Study meetings
- Weekly MTSS meetings
- Monthly Mental Health Advisory Meeting

Professional Development/Opportunities:

- American Montessori Society
- Monthly Beginning Teacher Meetings
- New Employee Program
- CPR training for all employees Feb. 23rd

Exceptional Children’s Program:

- 67 students receiving services 8 new students
- 3 initial referrals in process

Administrative Operations:

- Billboard is Complete
- Admissions 96 applications for the 24-25 School year
- January Prospective Parent tour had 11 families

Technology:

- One staff member attended the Digital Technology Learning and SIS Coordinator conference Dec 6th hosted by NCDPI

- Two staff members will attend the Digital Technology Learning Conference on Feb. 26th hosted by NCDPI
- NCDPI new SIS (system information system) Infinite Campus. WMPCS applied and was accepted for Phase One of implementation. Infinite Campus (Phase one is the 2024-25 School year. Phase two is the 2025-26 School year)

Website:

- Continued Maintenance - Weekly

Reports/Grants Submitted:

- County Billing-October PMR3
- NCDPI-PMR3
- CRDC-Civil Rights Data Collections (Nov-Feb) Bi-annual Reporting

Finance and Personnel:

WMPCS Finance Activity Report: January 2024

Legal:

Facilities Report:

Many small repairs around campus (electrical, small carpentry repairs etc.)

Water intrusion occurred in one classroom in the Lower Elementary building and four classrooms in the Upper Elementary building as a result of sustained high winds and rain on the evening of January 9, 2024. The water damage in Upper Elementary is consistent in each classroom and is below the window line on the roof of the building. The water intruded vertically from the roof to the ceiling and to the carpeting on the floor. The water damage in Lower Elementary is from intrusion in classroom windows facing the soccer field, onto the floor and carpeting. Water also damaged a few bookshelves, classroom materials, and curriculum materials.

We contacted Dick Barber, Morris Insurance Agency on January 10 and requested a claim be filed on the school's hazard insurance. Mr. Barber came on-site that day and surveyed the classrooms affected and submitted the claim that afternoon. I received a call from Corey Houston, insurance adjuster, Cincinnati Insurance on Thursday to review and discuss the claim and he is

coming to the school on January 19 to survey the damage; he is bringing a structural representative with him as well.

Scheduled Upcoming Events:

- January 12 - End of 2nd Quarter
- January 16 - Teacher Workday
- January 26 - Pastries for Parents
- Jan. 29 - Feb. 2 - Parent Conference Opportunity
- January 30 & 31 - Mobile Dentist
- February 1 - BCCC Parent Meeting
- February 2 - Winter formal - High School
- February 7 - Prospective Parent Tour
- February 9 - LE Fieldtrip - ECU Performing Arts Center
- February 14 - CH Field Trip - St. Johns, River Trace & Ridgewood

July 1 - December 31, 2023

Fund 1 - Revenue - State	Budget	Year-to-Date	Allocation
State ADM PRC-36	\$2,933,400	\$1,425,695	\$3,155,450
State PRC-36 Teacher Income Supplement	\$97,000	\$0	\$126,358
Summer School PRC-16	\$9,758	\$0	\$11,859
Fund 1 Totals	\$3,040,158	\$1,425,695	\$3,167,309
Fund 2 - Revenue - Local	Budget	Year-to-Date	Project Year-End
Beaufort County	\$723,625	\$283,550	\$851,188
Pitt County	\$120,954	\$51,740	\$155,220
Craven County	\$1,957	\$739	\$2,217
Martin County	\$52,255	\$17,516	\$52,548
Washington County	\$9,644	\$4,774	\$14,322
Fund 2 Totals	\$908,435	\$358,319	\$1,075,495
Fund 3 - Revenue - Grant	Budget	Year-to-Date	Allocation
PRC 60 - IDEA	\$73,107	\$31,680	\$76,795
DOE Rural Education	\$66,784	\$42,083	\$66,784
DOE Rural Education	\$72,703	\$0	\$72,703
Fund 3 Totals	\$212,594	\$73,763	\$216,282
Fund 5 - Revenue	Budget	Year-to-Date	
Athletics	\$30,000	\$14,524	
Fund 5 Total	\$30,000	\$14,524	
Fund 7 - Revenue - Day School	Budget	Year-to-Date	
	\$76,300	25,680	\$6,695 per month
Funding Totals	\$4,267,487	\$1,897,981	\$4,459,086

Personnel	Budget	Year-to-Date	Notes
Salary	\$2,430,145	\$1,188,333	
Benefits	\$591,778	\$281,996	
Total	\$3,021,923	\$1,470,329	
Operating	Budget	Year-To-Date	
Supplies	\$66,000	41,227	
Supplies - Classroom	\$15,000		
Supplies - Physical Education	\$5,000		
Supplies - Curriculum	\$35,000		
Supplies - Administration	\$11,000		
Facilities	\$285,000	178,901	
Utilities - Electric	\$70,000	35,287	
Utilities - Water and Sewer	\$22,000	21,825	\$11,750 Hunter Roost Septic Pump Replacement
Waste Management - GFL	\$11,000	2,733	\$7,590 Compressor Unit Bldg #4; \$10,666 Ductless Heat and Air Systems CH
HVAC - Eneco	\$22,000	27,181	PETS, Fuel, Storage Units, Lowe's, Turner Pest, A-1 Fire Safety, Fire and Sprinkler system
General Maintenance - Buildings	\$10,000	8,758	Neil's Cleaning - Final = \$1,650
Custodial - Maintenance	\$70,000	27,396	
Lawn and Grounds - Maintenance	\$30,000	8,112	
Plumbing - Maintenance	\$5,000	817	
Electrical - Maintenance	\$5,000	0	
Summer - Maintenance Bldgs and Grounds	\$40,000	46,792	\$9,994 CH lights; \$15,200 Torres Painting (LE & HS Great Room); \$4750 Pressure Wash (LE&UE Patios and Bldg Roofs); Additional Landscaping (Flag pole, LE and UE Patio areas, UE&LE hedges, Creap Myrtles HS and MS Parking area)
Business Services	\$161,518	140,948	
Marketing	\$12,000	7,714	3,064 - June (Graduation Ads)
Legal	\$10,000	6352	\$5290 (Stella) \$1062 (Middlebrooks)
CPA	\$8,000	7275	Rebekah Barr
Criminal Background Checks	\$600	479	
Insurance	\$43,000	52,101	Carolina Mutual (Workers Comp \$10,074), Morris Insurance - Liability Insurance (Commercial renewal, Directors and Officers Liability renewal \$41,549)
Unemployment Insurance	\$0	2,393	
Beaufort County Tax Collector	\$0	184	
Beaufort County Member Dues	\$0	130	
K-12 Systems	\$23,018	26,154	MAPS, LINQ, MobyMax, MRX, Grammarly, Powerschool - \$2,123 additional for functional supplies; DPI Charter Renewal fee
American Montessori Society	\$5,800	5,800	
Training, Workshops, Professional Dev.	\$10,000	7,914	Montessori, Summer institute, Workshops
Telephone	\$3,200	1742	
Postage	\$1,800	773	
Copier	\$19,100	9,400	
Technology	\$25,000	12,537	CPU, security systems, Visitu
Contract Student Services	\$114,000	38989	
Contract EC Service	\$4,000	5381	
Contract EC - OT	\$25,000	8768	
Contract - Speech	\$80,000	21,660	
Contract - Psychology	\$5,000	3180	
Long Term Debt Service	\$447,567	138,058	
First Bank - High School	\$103,212	51,604	
First Bank - Middle School	\$172,908	86,454	
USDA - Elementary	\$82,047	0	Due in one annual installment February
USDA - Elementary	\$89,400	0	Due in one annual installment March
Athletics	\$30,000	12133	
Coaches, Referees, Equipment, Uniforms	\$30,000	12,133	
Total	\$1,104,085	\$550,256	
Total Expense Budget	\$4,126,008	\$2,020,585	
Cumulative Budget Net	\$141,479	(\$122,604)	

Cash Report as of Jan 15, 2024

First Bank	Balance
WMPCS Operating	\$544,386
Day School	\$249,398
Money Market	\$223,707
Certificate of Deposit	\$130,650
Capital	\$27,617
Total	\$1,175,758

First Bank	Balance
Sports	\$1,000
Before and After School	\$1,000
School Activities	\$1,000
WMPTO	\$5,773
Total	\$8,773